

F.C.C. CONSTITUTION

1 NAME

The organisation's name is Farnham Cycle Campaign (FCC).

2 PURPOSES OF THE ORGANISATION:-

1. to mobilise and facilitate the creation of a cycle network in Farnham in order to reduce congestion and air pollution for users of cycles, mobility scooters, longboards and skateboards and other forms of active transport as the Committee sees fit;
2. to promote these means of transport to increase the health, safety and well being of these users;
3. investigate and implement secure locations and amenities where cyclists can safely leave bicycles.

3 MEMBERS

The organisation shall be managed by a Committee of members who are appointed at the Annual General Meeting (AGM) of the organisation.

Wherever possible, members should travel to meetings and events by active transport.

4 CARRYING OUT THE PURPOSES

In order to carry out the above purposes, the Committee has the power to:

- (1) raise funds, receive grants and donations;
- (2) use funds to carry out the work of the organisation;
- (3) co-operate with, and support, other organizations with similar purposes;
- (4) do anything which is lawful and necessary to achieve the purposes.

5 MEMBERSHIP

The organisation shall have a membership. People who support the work of the organisation can apply to become a member. Once accepted the membership will continue unless it is revoked or relinquished. The committee will keep an up-to-date membership list. GDPR issues, membership tracking by consent.

The members may remove a person's membership if they believe it is in the best interests of the organisation with a 2/3rds majority of those present at the meeting. The member has the right to be heard by the members before the decision is made and can be accompanied by a friend.

6 ANNUAL GENERAL MEETING - AGM

- The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.
- There must be at least 5 members present at the AGM.
- Every member has one vote.
- The Committee shall present the annual report and accounts.
- Any member may stand for election as a committee member.
- Members shall elect between 3 and 10 committee members to serve for the next year. They will retire at the next AGM and may stand for re-election.

- As a minimum, the Committee will have positions for Chairperson, Finance Officer, Planning Officer but additional positions can be created as required.
- A quorum for any meeting is 3 Committee members.

8 MONEY AND PROPERTY

- (1) Money and property must only be used for the purposes of the organisation.
- (2) The Committee must keep accounts. The most recent annual accounts can be seen by anybody on any member's request.
- (3) Members cannot receive any money or property from the organisation, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the organisation's bank account which will, where possible, be an environmentally friendly bank. All cheques must be signed by 2 members however payments can be made by the Finance Officer from the account provided that transactions are announced to the Committee as soon as reasonably possible.

9 GENERAL MEETINGS

If the committee considers it is necessary to change the constitution, or wind up the organisation, they must call a General Meeting so that the membership can make the decision. The Committee must also call a General Meeting if they receive a written requests from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

- (1) Winding up - any money or property remaining after payment of debts must be given to a organisation with similar purposes to this one.
- (2) Changes to the Constitution - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a organisation.
- (3) General Meeting - called on written request from a majority of members.
- (4) Committee members may also call a General Meeting to consult the membership.

10 SETTING UP THE ORGANISATION

This constitution was adopted on 16th November 2019 by the people whose signatures appear below. They are the first members of the organisation and will be the members until the AGM, which must be held within one year of this date.

Signed

Print name and address
